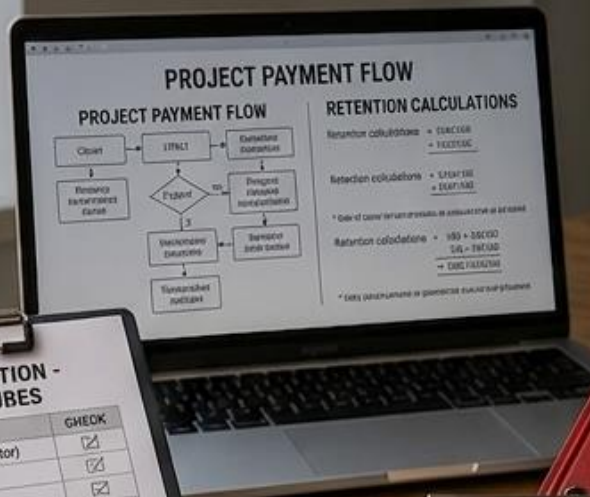


Payment Checklist

Conditions of Contract

PAYMENT PROCESS STEPS
(Application, Review, Certification, Payment)

- ☒ 1. APPLICATION
- ☒ 2. REVIEW
- ☒ 3. CERTIFICATION
- ☒ 4. RETENTION
- ☒ 5. INVOICE
- ☐ 6. EMPLOYER PAYMENT
- ☐ 7. DISPUTE



ADMINISTRATION SECTION - PAYMENT PROCEDURES

ITEM	CHECK
1. Monthly Statement submitted (by Contractor)	☒
2. Engineer's Certification issued	☒
3. Measured work verified	☒
4. Materials on-site verified	☒
5. Proof of advance payment guarantee	☒
6. Progress Payment breakdown	☒
7. Final Payment provisions	☒
8. Employer payment timeline met	☒
9. Program payment	☒
10. Employer payment breakdown	☒
11. Final Payment provisions	☐
12. Employer payment summary on time	☐
13. Contingent timeline met	☐

PAYMENT APPLICATION & CERTIFICATION CHECKLIST

ITEM	CHECK
1. Monthly Statement submitted (by Contractor)	☒
2. Engineer's Certification issued	☒
3. Measured work verified	☒
4. Materials on-site verified	☒
5. Proof of advance payment guarantee	☒
6. Progress Payment breakdown	☒
7. Final Payment provisions	☒
8. Employer payment timeline met	☒

KEY REMINDERS

- ✓ SUBMIT BY DUE DATE
- ✓ VERIFY QUANTITIES
- ✓ INCLUDE ALL SUPPORTING DOCS
- ✓ ADDRESS RETENTION
- ✓ CONFIRM ENGINEER APPROVAL

FIDIC Conditions of Contract for Construction

Red Book — Second Edition 2017

PAYMENT WORKFLOW CHECKLIST

Project:		Contract No.:	
Contractor:		Engineer:	
Payment Month/Period:		Statement No.:	
Commencement Date:		Checklist Prepared By:	

☐	Action to complete	!	Time-critical / peremptory deadline	▶	Consequence if missed / not complied with
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STEP 1 — CONTRACT PRICE & PRE-CONDITIONS FOR PAYMENT [Sub-Clauses 14.1 & 14.6]

Done	Ref.	Action / Checklist Item	Timing	Date / Initials
Contract Price Basis (Sub-Clause 14.1)				
☐	14.1	Confirm the Contract Price basis: valued in accordance with Sub-Clause 12.3 [Valuation of the Works], subject to additions and deductions in accordance with the Contract.	At contract commencement	
☐	14.1(c)	Note that Bill of Quantities quantities are estimated only — not the actual quantities for execution or measurement. Verify measured quantities for each payment period.	Each payment period	
!	14.1(d)	Submit to the Engineer a proposed breakdown of each lump sum price (if any) in the Schedules.	Within 28 days after Commencement Date	
☐	14.4	If no Schedule of Payments: submit non-binding 3-month forward payment estimates to the Engineer. First estimate within 42 days of Commencement Date; update every 3 months until Taking-Over Certificate.	42 days after Commencement, then every 3 months	
Pre-Conditions: Nothing is Certified Until These Are in Place (Sub-Clause 14.6)				
!	14.6	Ensure the Performance Security is delivered to the Employer in the required form and from an approved entity (Sub-Clause 4.2.1) before any amount can be certified or paid.	Before first IPC — verify now	
!	14.6	Ensure the Contractor's Representative has been appointed in accordance with Sub-Clause 4.3 before any amount can be certified or paid.	Before first IPC — verify now	
NOTE: No amount will be certified or paid by the Engineer until BOTH the Performance Security and the Contractor's Representative appointment are confirmed. Check these are in place at contract start.				

STEP 2 — ADVANCE PAYMENT [Sub-Clause 14.2]

Done	Ref.	Action / Checklist Item	Timing	Date / Initials
Applicability				
☐	14.2	Check Contract Data: if no advance payment amount is stated, Sub-Clause 14.2 does not apply — skip to Step 3.	At contract start	
Advance Payment Guarantee (Sub-Clause 14.2.1)				
!	14.2.1	Obtain an Advance Payment Guarantee in amounts and currencies equal to the advance payment, issued by an entity and from a country approved by the Employer. Submit guarantee to the Employer (copy to Engineer).	Before applying for advance payment	
☐	14.2.1	Ensure the guarantee is based on the sample form in the tender documents, or another form agreed by the Employer.	Before submission	
☐	14.2.1	When submitting the guarantee, include an application (in the form of a Statement) for the advance payment.	With the guarantee	
☐	14.2.1	Ensure the guarantee remains valid and enforceable until the advance payment has been fully repaid. The guarantee amount may be progressively reduced as repayments are certified.	Throughout repayment period	
!	14.2.1	If the guarantee has an expiry date and advance payment is not repaid 28 days before that date: extend the guarantee immediately and submit evidence of extension to the Employer (copy to Engineer).	28 days before guarantee expiry	
▶	14.2.1	CONSEQUENCE: If the Employer does not receive evidence of extension 7 days before the expiry date, the Employer is entitled to call the guarantee for the outstanding repayment amount.	7 days before guarantee expiry	
▶	14.2.3	CONSEQUENCE: If advance payment has not been repaid before the Taking-Over Certificate for the Works (or before termination), the whole outstanding balance becomes immediately due and payable by the Contractor.	Upon Taking-Over / Termination	
Advance Payment Certificate (Sub-Clause 14.2.2)				
☐	14.2.2	Confirm both conditions are met before expecting the Advance Payment Certificate: (a) Employer has received both Performance Security and Advance Payment Guarantee; and (b) Engineer has received the Contractor's application.	Verify on submission	
!	14.2.2	Engineer must issue the Advance Payment Certificate within 14 days of both conditions being satisfied. Monitor for receipt; if not received in 14 days, follow up in writing.	Engineer acts within 14 days	
!	14.7(a)	Employer must pay the advance payment within the period stated in Contract Data (if not stated: 21 days) after receiving the Advance Payment Certificate.	21 days (or as stated) after Employer receives APC	
Repayment of Advance Payment (Sub-Clause 14.2.3)				
☐	14.2.3(a)	Track when IPC cumulative certified amounts (excluding advance payment, retention, and release of retention) first exceed 10% of the Accepted Contract Amount in the relevant currency — repayment deductions commence from that IPC.	Monitor each IPC	
☐	14.2.3(b)	Deductions are made at 25% of each IPC amount (in the advance payment currency/proportions) until advance payment is fully repaid. Verify deduction in each Statement and IPC.	Each IPC until repaid	
NOTE: Repayment deductions apply to IPCs only (not to retention releases or the advance payment itself). Track remaining advance balance in each Statement submission.				

STEP 3 — APPLICATION FOR INTERIM PAYMENT (STATEMENT) [Sub-Clause 14.3]

Done	Ref.	Action / Checklist Item	Timing	Date / Initials
Submission Timing & Format				
!	14.3	Submit a Statement to the Engineer after the end of each payment period stated in the Contract Data (if not stated: after the end of each calendar month).	End of each payment period	
☐	14.3(a)	Ensure the Statement is in a form acceptable to the Engineer.	Before submission	
☐	14.3(b)	Submit the Statement in: one paper original, one electronic copy, and any additional paper copies stated in the Contract Data.	Each submission	
☐	14.3(c)	Attach supporting documents in sufficient detail for the Engineer to investigate the amounts claimed, together with the relevant progress report (Sub-Clause 4.20).	With each Statement	
Statement Content — Required Line Items (in sequence)				
☐	14.3(i)	(i) Estimated contract value of Works executed and Contractor's Documents produced up to end of the payment period, including Variations.	Current period value	
☐	14.3(ii)	(ii) Amounts to be added/deducted for adjustments for Changes in Laws (Sub-Clause 13.6) and Changes in Cost (Sub-Clause 13.7).	As applicable	
☐	14.3(iii)	(iii) Deduction for retention: apply the retention percentage (stated in Contract Data) to the sum of items (i), (ii) and (vi), until the retention limit (if any) is reached.	Until retention limit reached	
☐	14.3(iv)	(iv) Advance payment and repayment deductions under Sub-Clause 14.2.	As applicable	
☐	14.3(v)	(v) Plant and Materials intended for the Works — amounts to be added or deducted under Sub-Clause 14.5.	As applicable	
☐	14.3(vi)	(vi) Other additions and/or deductions due under the Contract, including those under Sub-Clause 3.7 [Agreement or Determination] and agreed/determined Claim amounts.	As applicable	
☐	14.3(vii)	(vii) Amounts to be added for Provisional Sums under Sub-Clause 13.4.	As applicable	
☐	14.3(viii)	(viii) Release of Retention Money (Sub-Clause 14.9) — include after Taking-Over Certificate issued.	After Taking-Over	
☐	14.3(ix)	(ix) Deduction for Contractor's use of Employer-provided utilities (Sub-Clause 4.19).	As applicable	
☐	14.3(x)	(x) Deduct amounts certified in all previous Payment Certificates.	Every Statement	
Plant and Materials — Pre-Payment Conditions (Sub-Clause 14.5)				
☐	14.5	Check Contract Data: if no Plant/Materials are listed for pre-payment when shipped or delivered, Sub-Clause 14.5 does not apply.	At contract start	
☐	14.5(a)	For Plant/Materials listed for payment when shipped: keep satisfactory records (orders, receipts, costs, use); submit evidence of compliance, bills of lading, evidence of freight/insurance payment, and bank guarantee if required.	Before including in Statement	
☐	14.5(b)/(c)	For Plant/Materials listed for payment when delivered: confirm they are properly stored on Site, protected against loss/damage/deterioration, and appear to be in accordance with the Contract.	Before including in Statement	

Done	Ref.	Action / Checklist Item	Timing	Date / Initials
☐	14.5	Note: Engineer certifies 80% of the agreed/determined value of qualifying Plant and Materials. Include the deduction in the IPC when contract value is incorporated into the Works (item (i)).	Monitor each IPC	
NOTE: If an IPC does not include amounts you consider due, identify them specifically in the next Statement. The Engineer must then correct or modify the following Payment Certificate. If still unresolved, give a Notice to the Engineer to trigger the Sub-Clause 3.7 Agreement/Determination process.				

STEP 4 — ISSUE OF INTERIM PAYMENT CERTIFICATE (IPC) [Sub-Clause 14.6]

Done	Ref.	Action / Checklist Item	Timing	Date / Initials
Engineer's Certification Obligation (Sub-Clause 14.6.1)				
!	14.6.1	Engineer must issue an IPC to the Employer (copy to Contractor) within 28 days after receiving the Statement and supporting documents, stating the amount fairly considered due with detailed supporting particulars identifying and explaining any difference from the Statement.	Within 28 days of Engineer receiving Statement	
☐	14.6.1	Monitor receipt of the IPC. If not received within 28 days, send a written reminder to the Engineer. Note: the Employer's 56-day payment period runs from when the Engineer received the Statement — not from when the IPC is issued.	Day 28 after Statement submission	
☐	14.6.1	Review IPC in detail upon receipt. Verify: (a) amount stated; (b) supporting particulars; (c) reasons for any deductions or differences from the Statement.	Upon receipt of IPC	
☐	14.6.1	The Engineer may in any Payment Certificate make corrections or modifications to any previous Payment Certificate. A Payment Certificate does not imply the Engineer's acceptance, approval, or consent to the Works or Contractor's Documents.	Ongoing	
Withholding of IPC (Sub-Clause 14.6.2)				
☐	14.6.2	The Engineer may withhold an IPC (before Taking-Over Certificate for the Works) if the net certified amount would be less than the minimum IPC amount stated in the Contract Data. Engineer must promptly notify the Contractor.	Before Taking-Over	
☐	14.6.2(a)	Engineer may withhold amounts where work or items are not in accordance with the Contract — limited to the estimated cost of rectification/replacement, until corrected.	As applicable	
☐	14.6.2(b)	Engineer may withhold value of work/obligation where Contractor is failing to perform — Engineer must promptly give Notice describing the failure and the value withheld with detailed particulars.	As applicable; check for Engineer Notice	
☐	14.6.2(c)	Engineer may adjust IPC if a significant error or discrepancy in the Statement or supporting documents has prevented proper investigation — until the error is corrected in a subsequent Statement.	As applicable	
▶	14.6.2	CONSEQUENCE: If Engineer withholds amounts without proper Notice and justification, challenge in writing and include the disputed amounts in the next Statement to trigger the correction/modification mechanism.	Upon receipt of IPC	
NOTE: There is no mechanism for the Engineer to refuse to issue an IPC entirely (other than the minimum amount threshold pre-Taking-Over). Failure to issue within 28 days is a breach — the Employer's payment obligation still runs from when the Engineer received the Statement (Sub-Clause 14.7(b)(i)).				

STEP 5 — PAYMENT BY EMPLOYER [Sub-Clauses 14.7 & 14.8]

Done	Ref.	Action / Checklist Item	Timing	Date / Initials
Payment Deadlines (Sub-Clause 14.7)				
!	14.7(b)(i)	Employer must pay the amount certified in each IPC (issued under Sub-Clause 14.6) within the period stated in the Contract Data — if not stated: 56 days after the Engineer receives the Statement and supporting documents.	Within 56 days of Engineer receiving Statement (or as stated in Contract Data)	
!	14.7(b)(ii)	Employer must pay the amount certified in each IPC issued under Sub-Clause 14.13 [Issue of FPC] within the period stated in the Contract Data — if not stated: 28 days after the Employer receives the IPC.	Within 28 days of Employer receiving FPC-related IPC (or as stated)	
!	14.7(c)	Employer must pay the amount certified in the Final Payment Certificate within the period stated in Contract Data — if not stated: 56 days after the Employer receives the FPC.	Within 56 days of Employer receiving FPC (or as stated)	
☐	14.7	Monitor actual date of payment receipt. Payment must be made to the bank account, in the country, and in the currency nominated by the Contractor in the Contract.	Each payment cycle	
Delayed Payment & Financing Charges (Sub-Clause 14.8)				
!	14.8	If payment is not received by the due date: the Contractor is entitled to financing charges compounded monthly on the unpaid amount, from the expiry of the payment period. No formal Notice or Claim under Sub-Clause 20.2 is required.	Automatically from date of late payment	
☐	14.8	Record the exact date payment was due and the date payment was received. Calculate financing charges at the annual rate of 3% above the applicable bank lending rate (or as stated in Contract Data), compounded monthly.	Upon late payment	
☐	14.8	Request financing charges from the Employer by written request — no Statement, formal Notice, or Sub-Clause 20.2 Claim is required. Include outstanding financing charges in the next Statement.	Include in next Statement	
▶	14.8 / 16.1	CONSEQUENCE: If the Employer fails to pay any amount due (other than an amount in dispute) within 42 days after the due date, the Contractor may give Notice of intention to suspend work — triggering rights under Sub-Clause 16.1 [Contractor's Entitlement to Suspend Work].	42 days after due date — suspension rights triggered	
NOTE: The 56-day payment clock (Sub-Clause 14.7(b)(i)) runs from the date the Engineer RECEIVES the Statement — not the date the IPC is issued. Late issuance of the IPC by the Engineer does not extend the Employer's payment deadline.				

STEP 6 — RETENTION MONEY [Sub-Clause 14.9]

Done	Ref.	Action / Checklist Item	Timing	Date / Initials
Retention Deduction				
☐	14.3(iii)	Apply the retention percentage (stated in Contract Data) in each Statement to the total of items (i) + (ii) + (vi), until the Retention Money limit (if any) is reached. Once the limit is reached, no further retention is deducted.	Each Statement — until limit reached	
First Half of Retention — Release after Taking-Over				
!	14.9(a)	After the Taking-Over Certificate for the Works is issued: include the first half of the Retention Money in the next Statement. (For a Section: include the relevant percentage of the first half after the Taking-Over Certificate for that Section.)	Include in first Statement after Taking-Over Certificate	
☐	14.9	The Engineer shall certify the release of the first half of Retention Money in the next IPC after receiving the Statement including it.	Engineer certifies in next IPC	
Second Half of Retention — Release after DNP Expiry				
!	14.9(b)	After expiry of the latest Defects Notification Period: promptly include the second half of the Retention Money in a Statement. (For a Section: include the relevant percentage promptly after expiry of the DNP for that Section.)	Promptly after DNP expiry	
☐	14.9	If any work remains to be executed under Clause 11 [Defects after Taking Over] at the time of the second-half retention release, the Engineer may withhold certification of the estimated cost of that outstanding work.	Monitor Engineer's certification	
NOTE: The 'relevant percentage' for each Section is the percentage value of the Section stated in Contract Data. If no percentage is stated for a Section, no retention is released for that Section. Check Contract Data carefully.				

STEP 7 — STATEMENT AT COMPLETION [Sub-Clause 14.10]

Done	Ref.	Action / Checklist Item	Timing	Date / Initials
!	14.10	Submit a Statement at Completion to the Engineer within 84 days after the Date of Completion of the Works, in the same form as interim Statements (Sub-Clause 14.3) with full supporting documents.	Within 84 days after Date of Completion	
☐	14.10(a)	Show the value of all work done in accordance with the Contract up to the Date of Completion.	In Statement at Completion	
☐	14.10(b)	Show any further sums considered due at the Date of Completion.	In Statement at Completion	
☐	14.10(c)	Show estimated amounts for any other sums considered to have become or likely to become due after the Date of Completion, listed separately, including estimates for: (i) Claims under Sub-Clause 20.2; (ii) matters referred to the DAAB; and (iii) matters for which an NOD has been given.	In Statement at Completion	
☐	14.10	The Engineer shall issue an IPC following the Statement at Completion (in accordance with Sub-Clause 14.6).	Engineer issues IPC	
NOTE: The Statement at Completion is a mandatory submission — do not miss the 84-day deadline. Submission of the Statement at Completion does not prevent or delay any referral to the DAAB or arbitration that may be in progress.				

STEP 8 — FINAL STATEMENT [Sub-Clause 14.11]

Done	Ref.	Action / Checklist Item	Timing	Date / Initials
Draft Final Statement (Sub-Clause 14.11.1)				
!	14.11.1	Submit a Draft Final Statement to the Engineer within 56 days after the issue of the Performance Certificate. The Performance Certificate is issued under Sub-Clause 11.9 after the Contractor has completed all outstanding work.	Within 56 days after Performance Certificate issued	
☐	14.11.1	Ensure the Draft Final Statement is in the same form as previous Statements (Sub-Clause 14.3) — one paper original, one electronic copy, additional copies as stated.	On submission	
☐	14.11.1(c)(i)	Show in detail the value of all work done in accordance with the Contract.	In Draft Final Statement	
☐	14.11.1(c)(ii)	Show any further sums considered due at the date of the Performance Certificate, with full supporting documents.	In Draft Final Statement	
☐	14.11.1(c)(iii)	Show estimated amounts (listed separately) for any sums considered likely to become due after the Performance Certificate, by reference to: (i) Claims under Sub-Clause 20.2; (ii) matters referred to DAAB; and (iii) matters for which an NOD has been given.	In Draft Final Statement — show separately	
☐	14.11.1	If the Engineer disagrees with or cannot verify any part of the Draft Final Statement (excluding estimated amounts in sub-paragraph (iii)), the Engineer will give Notice to the Contractor requesting further information within a stated time. Respond promptly within that time.	Upon Engineer's Notice	
Agreed Final Statement (Sub-Clause 14.11.2)				
☐	14.11.2	If no amounts remain under sub-paragraph (c)(iii) (i.e., no ongoing disputes/claims), and agreement is reached on all figures with the Engineer: prepare and submit the agreed Final Statement.	After agreement with Engineer	
☐	14.11.2	If there are amounts under sub-paragraph (c)(iii), OR if agreement cannot be reached on some amounts: prepare and submit a Partially Agreed Final Statement, separately identifying: (a) agreed amounts; (b) estimated amounts; and (c) disputed amounts.	If outstanding disputes or disagreements exist	
▶	14.13	CONSEQUENCE: If the Contractor fails to submit a Draft Final Statement within 56 days, the Engineer will request submission. If the Contractor then fails to submit within a further 28 days, the Engineer shall issue the FPC for such amount as the Engineer fairly considers due.	56 days + 28 days — Engineer issues FPC without Contractor's Final Statement	
NOTE: Submission of the Draft Final Statement and Final Statement is not delayed by any DAAB referral or arbitration in progress. Submit on time regardless of ongoing disputes.				

STEP 9 — DISCHARGE [Sub-Clause 14.12]

Done	Ref.	Action / Checklist Item	Timing	Date / Initials
☐	14.12	When submitting the Final Statement or Partially Agreed Final Statement: simultaneously submit a Discharge confirming that the total of such Statement represents full and final settlement of all moneys due to the Contractor under or in connection with the Contract.	With Final Statement submission	
☐	14.12	The Discharge may include a reservation stating the total is subject to any payment that may become due in respect of any	Include if disputes are ongoing	

Done	Ref.	Action / Checklist Item	Timing	Date / Initials
		Dispute for which DAAB or arbitration proceedings are in progress.		
☐	14.12	The Discharge may be made conditional, becoming effective only after the Contractor has received: (a) full payment of the amount certified in the FPC; and (b) return of the Performance Security.	Consider conditional wording	
☐	14.12	If the Contractor fails to submit the Discharge, it is deemed to have been submitted and to have become effective when both conditions (a) and (b) above are fulfilled.	Automatic if not submitted	
NOTE: A Discharge under Sub-Clause 14.12 does NOT affect either party's liability or entitlement in respect of any Dispute for which DAAB or arbitration proceedings are in progress. Include an appropriate reservation in the Discharge if any disputes remain open.				

STEP 10 — FINAL PAYMENT CERTIFICATE (FPC) [Sub-Clauses 14.13 & 14.14]

Done	Ref.	Action / Checklist Item	Timing	Date / Initials
!	14.13	Engineer must issue the FPC to the Employer (copy to Contractor) within 28 days after receiving BOTH: (a) the Final Statement or Partially Agreed Final Statement; AND (b) the Discharge under Sub-Clause 14.12.	Engineer acts within 28 days of receiving Final Statement AND Discharge	
☐	14.13(a)	Verify the FPC states: (a) the amount finally considered due, including all additions/deductions under the Contract; and (b) the balance due from the Employer to the Contractor (or vice versa), after crediting all amounts previously paid and amounts received under the Performance Security.	Upon receipt of FPC	
!	14.7(c)	Employer must pay the amount certified in the FPC within the period stated in the Contract Data — if not stated: 56 days after the Employer receives the FPC.	Within 56 days of Employer receiving FPC (or as stated)	
☐	14.14	Review the FPC against the Final Statement / Partially Agreed Final Statement. Note: the Employer is not liable to the Contractor for any amount not expressly included in the Final Statement or Partially Agreed Final Statement (subject to claims under Sub-Clause 20.2 already filed).	Upon receipt of FPC	
!	14.14	If the Contractor considers any amounts certified in the FPC are insufficient or incorrect: give a Notice of Claim under Sub-Clause 20.2 within 56 days of receiving the FPC, or the Contractor is deemed to have accepted all amounts so certified. After 56 days without a Claim Notice, the Employer has no further liability (other than to pay the FPC amount and return the Performance Security).	Within 56 days of receiving FPC — CRITICAL	
▶	14.14	CONSEQUENCE: Failure to give a Sub-Clause 20.2 Claim Notice within 56 days of receiving the FPC — the Contractor is deemed to have accepted the certified amounts and the Employer is discharged from all further liability (subject to limited exceptions: fraud, gross negligence, deliberate default, reckless misconduct, or indemnification obligations).	After 56 days — liability extinguished	
NOTE: The 56-day window under Sub-Clause 14.14 is a trap for the unwary. Even if disputes are progressing through DAAB or arbitration, check whether any amount in the FPC needs to be separately preserved by a timely Notice of Claim under Sub-Clause 20.2.				

KEY DEADLINES — SUMMARY

#	Sub-Clause	Action / Deadline	Time Limit
1	14.1(d)	Submit lump sum price breakdown to Engineer	28 days after Commencement Date
2	14.4	Submit first 3-month forward payment estimate	42 days after Commencement Date
3	14.2.2	Engineer issues Advance Payment Certificate	14 days after both conditions satisfied
4	14.7(a)	Employer pays advance payment	21 days after Employer receives APC (or as stated)
5	14.3	Contractor submits monthly Statement + supporting docs	After end of each payment period
6	14.6.1	Engineer issues IPC to Employer	Within 28 days of receiving Statement
7	14.7(b)(i)	Employer pays IPC amount	Within 56 days of Engineer receiving Statement
8	14.9	Include 1st half retention in Statement	After Taking-Over Certificate issued
9	14.9	Include 2nd half retention in Statement	Promptly after DNP expiry
10	14.10	Submit Statement at Completion	Within 84 days after Date of Completion
11	14.11.1	Submit Draft Final Statement	Within 56 days after Performance Certificate issued
12	14.12	Submit Discharge (with Final or Partially Agreed Final Statement)	Simultaneously with Final Statement
13	14.13	Engineer issues Final Payment Certificate (FPC)	Within 28 days of receiving Final Statement + Discharge
14	14.7(c)	Employer pays FPC amount	Within 56 days of Employer receiving FPC
15	14.14	Give Claim Notice (Sub-Clause 20.2) if dissatisfied with FPC — or entitlement is lost	Within 56 days of receiving FPC (PEREMPTORY)

DISCLAIMER: This checklist is a practical reference tool based on the FIDIC Conditions of Contract for Construction (Red Book), Second Edition 2017. It does not constitute legal advice. Always verify requirements against the specific Contract including any Contract Data and Special Provisions, and seek legal or commercial advice for individual circumstances.